



# Monmouth

## COLLEGE

### **Instructions for making an electronic gift transfer of securities to Monmouth College**

Monmouth College's Federal Tax ID Number is 37-0661228

Step 1. Notify Monmouth College that you are making a gift transfer of securities; include the name of the securities being transferred and the number of shares/units. Be sure to provide the name of the donor and the purpose/designation of the gift.

Notification can occur by one of the following methods:

- Calling Hannah Maher, Vice President for Development and College Relations, at 309-457-2286
- Sending an e-mail message to [hmaher@monmouthcollege.edu](mailto:hmaher@monmouthcollege.edu)

Step 2. Complete the securities transfer form:

- Receiving institution account number: MKB-000380
- Account Title/Registration: Monmouth College Brokerage Account
- Name of receiving institution: National Financial Services LLC
- DTC Number: 0226